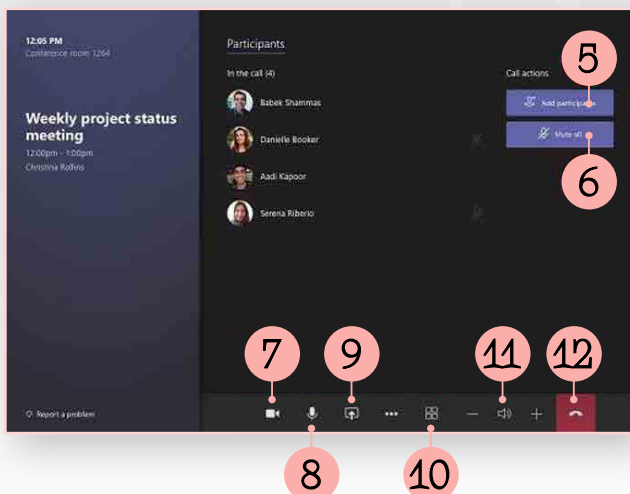
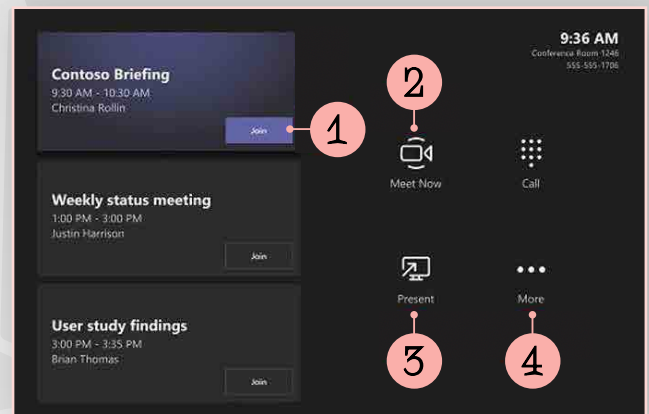


## INTRODUCING 'SANGUINE' MEETING ROOM

- HDMI Input, Wireless Presenting, Native Teams with Bring Your Own Device (BYOD).
- Ceiling Microphone and Ceiling Speakers (all combinable with adjoining 16P meeting room).
- 2 x Sony 85" flat panel displays and 1x Aver Camera PTZ Camera.
- Crestron 10" Tabletop Touch Panel to control Crestron UC-CX100-T Native Teams with BYOD.
- Infrared Hearing Assistance.
- At entrance: 10" Room Scheduling Panel.

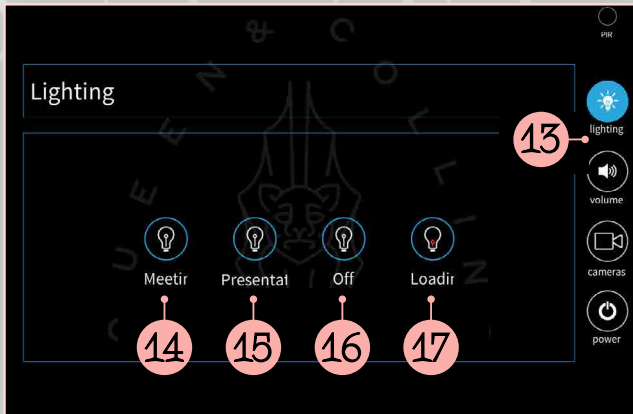
## TO JOIN SCHEDULED TEAMS MEETING OR BYOD

- 1 **Join scheduled meeting** by selecting the 'Join' button.
- 2 Start a new meeting by selecting 'Meet now' button.
- 3 For **wireless presentation** refer to screen for instructions OR connect with cable to **project your laptop on main screen**. It may be projected to the room automatically, or you may have to select 'Present' on the room console.
- 4 For **BYOD video conferencing** – add the USB cable to your computer, ensure that Crestron is chosen as the camera, speaker and microphone in your video conferencing application. Remove USB to return to Teams environment.
- 5 Select 'More' – 'Room Controls' option buttons for instructions on how to add the room to a meeting, give feedback on the device, or change settings.



## MANAGE A TEAMS MEETING

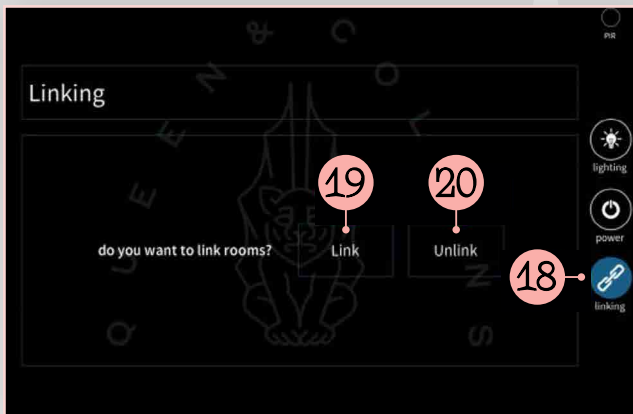
- 5 Add participants.
- 6 Mute mic of all participants.
- 7 Turn off your camera.
- 8 Turn off your mic.
- 9 Share connected laptop. Toggle to stop sharing.
- 10 Change the layout view of participants.
- 11 Volume controls of room audio.
- 12 To end call.



## LIGHTING

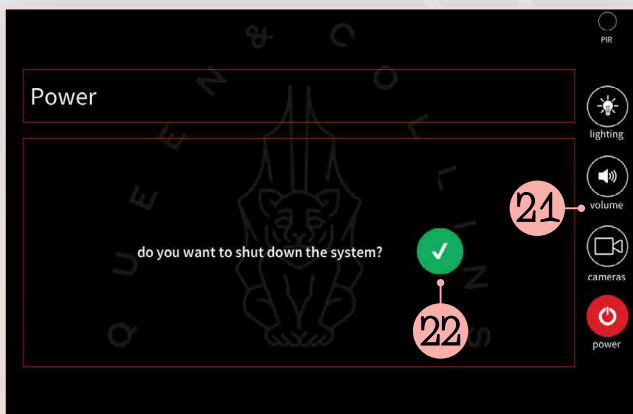
Once the 'More' – 'Room Controls' buttons from Teams page is selected you have access to extra settings.

- 13 Select for lighting controls.
- 14 Select to turn on tall the lights.
- 15 Select for preset lighting state for meetings.
- 16 Select for preset lighting state for presentations.
- 17 Select to turn off all lights.



## LINKING

- 18 Select for linking controls.
- 19 Select to link rooms.
- 20 Select to unlink rooms.



## SHUT DOWN POWER

- 21 Select to power down system.
- 22 Select to confirm power down.

Pressing on the black border that exists around the Smart Graphics page returns to the Teams page.

## WIFI ACCESS

Mezzanine Meeting Room WiFi  
Password: **LPnN22D6**

Guest AV WiFi  
Password: **TTwz9XWT**

## MORE TEAMS HELP

Visit the Microsoft website or Google 'Microsoft Teams Rooms Help' The site is very helpful.